

# How to Effectively Write a Paper



## Step 1: Plan

Make sure you understand the purpose of your paper and then build a tentative outline.



## Step 2: Draft

Start where it makes the most sense to you. Most individuals actually save the introduction for last.



## Step 3: Revise

Do not proofread yet. Consider whether or not you have addressed the purpose of this paper.



## Step 4: Proofread

Make sure your paper meets your instructor's specifications. Check for grammar and syntax.



## Some Questions to Consider

What are your opinions on the main arguments?

What justifications have you used to reach your conclusion?

